

## AGENDA

Jefferson County Human Services Board  
Jefferson County Workforce Development Center  
874 Collins Road, Room 103, Jefferson, WI 53549  
November 12, 2013 at 8:30 a.m.

### Committee Members:

Jim Mode, *Chair*

Pamela Rogers, *Vice Chair*

Dick Jones, *Secretary*

John McKenzie

Julie Merritt

Jim Schultz

Augie Tietz

1. Call to Order
2. Roll Call/Establishment of Quorum
3. Certification of Compliance with the Open Meetings Law
4. Review of the November 12, 2013 Agenda
5. Citizen Comments
6. Approval of October 10, 2013 Board Minutes
7. Communications
  - a) Community Recovery Services Quality Monitoring Review
  - b) Southern Consortia Performance Snapshot
  - c) Door County Legislative Committee letter
  - d) Dementia Care Summit
8. Review of September, 2013 Financial Statement
9. Review and Approve October, 2013 Vouchers
10. Division Updates: Child and Family Division, Behavioral Health, Administration, Economic Support, and Aging and Disability Resource Center
11. Review and Approve State/County Contracts
12. Review and Approve Updated 2013 Contracts
13. Review and Approve ADRC Committee appointment for Ellen Haines
14. Review Transportation Plan
15. Review and Approve Leases at WDC
16. Review and Approve Creating Part Time Group Home Pool Workers
17. Review and Approve State Use RFP
18. Update on Patient Protection and Affordable Care Act
19. Update on Post Re-unification Funding

20. Updates from Wisconsin County Human Services Association; Fall Conference is 12/6 and we have 4 free registrations
21. Set next meeting date and potential agenda items (December 10 at 8:30 a.m.)
22. Adjourn

**The Board may discuss and/or take action on any item specifically listed on the Agenda**  
**Special Needs Request** - Individuals requiring special accommodations for attendance at the meeting  
should contact the County Administrator 24 hours prior to the meeting at 920-674-7101  
so appropriate arrangements can be made.

**JEFFERSON COUNTY HUMAN SERVICES  
Board Minutes  
October 10, 2013**

**Board Members Present:** Jim Mode, Pam Rogers, Richard Jones, Augie Tietz, Julie Merritt and John McKenzie

**Absent:** Jim Schultz

**Others Present:** Human Services Director Kathi Cauley; Administrative Services Manager Joan Daniel; Aging & Disability Resource Center Manager Sue Torum; Economic Support Manager Jill Johnson; Child & Family Manager Brent Ruehlow; Office Manager Donna Hollinger; Human Services Maintenance Supervisor Terry Gard; County Administrator Ben Wehmeier, and County Board Chairman John Molinaro.

**1. CALL TO ORDER**

Mr. Mode called the meeting to order at 8:30 a.m.

**2. ROLL CALL/ESTABLISHMENT OF QUORUM**

Schultz absent/Quorum established

**3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW**

Ms. Cauley certified that we are in compliance.

**4. REVIEW OF THE SEPTEMBER 10, 2013 AGENDA**

No Changes

**5. CITIZEN COMMENT**

No Comments

**6. APPROVAL OF THE OCTOBER 10, 2013 BOARD MINUTES**

Ms. Rogers made a motion to approve the October 10, 2013 board minutes.

Mr. McKenzie seconded.

*Motion passed unanimously.*

**7. COMMUNICATIONS**

No communications

**8. 2013 CAPITAL IMPROVEMENTS**

Mr. Gard reviewed the list of Capital Improvements (attached) listing what has been completed and what is still in process. He said that the budget is underspent by \$71,993.06, so he made another list of projects that would add value to the Department. The new list totals \$51,659, still leaving a balance of \$20,334.06.

Ms. Rogers made a motion to give Mr. Gard the authority to spend the underspent funds on the list of projects.

Mr. McKenzie seconded.

*Motion passed unanimously.*

**9. REVIEW OF JULY, 2013 FINANCIAL STATEMENT**

Ms. Daniel reviewed the August 2013 financial statements (attached) and said that there is a projected positive year-end fund balance of \$155,729. If we have a balance unclaimed from the IM Accountable Care Act funds, we can carry them over to 2014. We are projecting to carry over \$50,000. Ms. Daniel also presented the summary sheet and financial statements (attached) that detail revenue, expenses, tax levy and variance by program within each Division and discussed the areas that are having the most impact on the budget. She also presented reports showing Alternate Care and Commitment costs (attached).

**10. REVIEW AND APPROVE SEPTEMBER, 2013 FINANCIAL VOUCHERS**

Ms. Daniel reviewed the summary sheet of vouchers totaling \$1,174,458.80 (attached).

Our annual contribution to Family Care for \$625,097 is included in these vouchers.

Mr. Tietz made a motion to approve the September, 2013 vouchers totaling \$1,174,458.80.

Mr. Jones seconded.

*Motion passed unanimously.*

**11. DIVISION UPDATES: CHILD & FAMILY RESOURCES, BEHAVIORAL HEALTH, ADMINISTRATION, ECONOMIC SUPPORT, AND AGING & DISABILITY RESOURCE CENTER**

**Child & Family Resources:**

Mr. Ruehlow reported on the following items:

- The State Division of Safety and Permanency did a comprehensive Quality Services Review of our CHIPS team. They reviewed 12 ongoing cases and compared them to standards, statutes and protocol. They met with families, staff and outside stakeholders. At the end of the week, we met with them to get a preliminary update on how we did. We received a great report about our communication between all staff and stakeholders. Of the 12 cases reviewed under strict Federal guidelines, 100% passed. Ms. Cauley commended Mr. Ruehlow for doing such a great job. She added that the QSR team was highly complimentary about the incredible work that is being done with such complex cases.
- There is a heroin epidemic in our area that directly affects children that we have in care. Of 98 children in care, 23 are there in large part due to parental heroin use. An additional 76 children on our caseloads are due to the abuse of all drugs combined. The financial report "Alternate Care Costs" lists the details of the number of children, number of days and total costs for these placements.

**Behavioral Health:**

Ms. Cauley reported on the following items:

- Emergency Detentions are still high for the year. We had 114 through September, which projects to 152 for the year, compared to 123 for last year. We are also seeing children over the age of 14 making serious suicide attempts.
- We continue to meet with DHS to discuss regionalizing the CCS program. Rock, Walworth, and Jefferson County are looking at the Shared Service Delivery model that shares trainings, billing, supervision, quality assurance, etc.
- We have electronic notes done for the Behavioral Health teams, which has helped tremendously. Along with that, we are continually working on compliance procedures.

- We wrote a response to WCA and WCHSA about the Mental Health Task Force and the task force wrote a final report based on the feedback.

#### **Administration:**

Ms. Daniel reported on the following items:

- The State notified us that they reached a settlement with Community Care Resources. We will be receiving a refund for years 2009 – 2011.
- We are setting up a process for Electronic Monitoring of juveniles.
- We received our 2012 rate reconciliation forms for Medicaid to set a CCS rate.
- The IVE TRP budget is coming due
- We are having issues getting staff and program certification or re-certification from the State Medicaid administrator Forward Health. We hope that it will be resolved soon.

#### **Economic Support:**

Ms. Johnson reported on the following items:

- DHS sent out 230,000 letters to customers who will be losing their BadgerCare Plus coverage on 12/31/13 and to those individuals currently on the wait list. They will be following up with phone calls to make sure these individuals understand what they need to do to get insurance.
- All four new IM workers are trained and certified.
- We had an interagency meeting to discuss program and staffing changes.
- Food share benefits will be decreasing in November.
- All staff attended training to understand the tax dependents and status, as we need to figure that in when calculating benefits.

#### **ADRC:**

Ms. Torum reported on the following items:

- 52 senior high school students participated in the YOST (Young and Older Stick Together) Training. That number amounts to three-quarters of the class! YOST is celebrating its 33rd year.
- Plans for the Senior Statesmanship Program are nearly complete. There was very good response from county department heads.
- The Brown Cab Study has resulted in several transportation options that will be shared with the group at the 10/9 meeting. Kathi Cauley will be attending with Torum.
- The State Alzheimer's Dementia Summit was very successful. Six priority areas were identified:
  - Increase awareness and education
  - Expand Dementia Specialist services statewide
  - Create "Safe Harbors" to reduce the risk of citations for facilities that accept people with challenging behaviors
  - Create Mobile Crisis Teams
  - Incentivize reimbursement to facilities that provide "excellent" care
  - Encourage the development of Chapter 55 placement facilities

**12. UPDATES ON MARKETPLACE EXCHANGES**

Ms. Johnson disbursed "Health Insurance Marketplace" information that they received from the State, (attached) and then explained the process that individuals must go through to receive insurance.

**13. 2013 AND 2014 CONTRACTS**

Ms. Daniel reported that we have four additional contract changes for 2013 and a new list for 2014.

Ms. Rogers made a motion to approve both contracts and to forward them to the county board for approval.

Mr. McKenzie seconded.

Motion passed unanimously.

**14. UPDATE ON HEROIN INITIATIVES**

Ms. Cauley reported on the statistics of heroin use that has an enormous impact on families, children, and our Human Services Budget. The research shows serious addiction is a disease. We offer people a comprehensive assessment and an array of treatment options. Currently we treat these individuals in our clinic and it appears to be effective with many of them.

We have also been meeting regularly with outside stakeholders about addiction problems in the community and will be involved in a heroin task force. The task force may use the Four Pillars approach based on four principals: Harm reduction, Prevention, Treatment, and Enforcement. Representative Jagler hosted a heroin roundtable that we participated in and was well attended.

**15. INTER-COUNTY AGREEMENT FOR ADULT LONG TERM CARE**

Ms. Cauley reported that as was discussed last month, we would like an inter-county agreement that supports communication and collaboration between counties. We are looking at the Inter-County Best Practice Agreement. She will ask that this item be put on the agendas for the Human Services Director's meetings.

We also use Marsh Country Health Alliance and found that they have made some significant billing errors. We will be receiving a refund of about \$8,000.

**16. UPDATES FROM WISCONSIN COUNTY HUMAN SERVICES ASSOCIATION**

- Mr. Mode reported that the Executive Committee already voted to pass the Umbrella Statute and are now trying to get support from the State departments. Secretary Rhoades said that she is opposed to it because quality client care may decrease. There will be more meetings to discuss it further.
- Ms. Cauley reported that we have been involved in planning a leadership summit for the Dept. of Children and Family on November 6. She was nominated to be the district representative, but due to a conflict with another meeting, she cannot attend.

**17. DISCUSSION AND POSSIBLE ACTION ON APPOINTMENTS TO THE AGING AND DISABILITY RESOURCE CENTER ADVISORY COMMITTEE (ADRC)**

Mr. Mode reported that Carolyn Niebler would like to fill the vacancy on the ADRC committee. Ms. Rogers made a motion to approve the appointment of Carolyn Niebler to the ADRC committee.

Mr. Jones seconded.

*Motion passed unanimously.*

**18. SET NEXT MEETING DATE AND POTENTIAL AGENDA ITEMS**

The next meeting will be on Tuesday, November 12 at 8:30 a.m.

**19. ADJOURN**

Mr. Tietz made a motion to adjourn the meeting.

Ms. Rogers seconded.

Motion passed unanimously.

Meeting adjourned at 10:30 a.m.

Respectfully submitted by Donna Hollinger

**NEXT BOARD MEETING**

Tuesday, November 12, 2013 at 8:30 a.m.  
Workforce Development Center, Room 103  
874 Collins Road, Jefferson, WI 53549

Item # 1a

DIVISION OF MENTAL HEALTH & SUBSTANCE ABUSE SERVICES

1 WEST WILSON STREET  
PO BOX 7851  
MADISON WI 53707-7851

Scott Walker  
Governor



**State of Wisconsin**  
Department of Health Services

Kitty Rhodes  
Secretary

Telephone: 608-266-2717  
FAX: 608-266-2579  
TTY: 888-241-9432  
dhs.wisconsin.gov

November 1, 2013

Ms. Kathi Cauley  
Jefferson County Department of Human Services  
1541 Annex Road  
Jefferson, WI 53549

Re: Community Recovery Services Quality Monitoring Review

Dear Ms. Cauley:

The Community Recovery Services (CRS) 1915 (i) State Plan Amendment (SPA) included a Quality Improvement Strategy (QIS). This plan was required, reviewed and approved by the Centers for Medicare and Medicaid Services (CMS). It calls for the State to conduct an annual on-site monitoring of certified counties/tribes who are participating in the CRS benefit.

Langeston Hughes, Quality Service Specialist for CRS, and Ron Bonlender, CRS Coordinator visited Jefferson County on October 31, 2013 for its annual monitoring which covered the time period of October 1, 2012 through September 30, 2013. This monitoring process included participant record reviews, participant interviews, provider interviews, supervisor(s) and case manager's discussions and the monitoring exit conference.

Jefferson County had a total of 7 CRS participants that were active for this monitoring period. One Supported Apartment Complex was visited. Individual interviews were conducted with 1 participant. Provider records were reviewed, as well as an interview with the designated provider representative.

The attached Community Recovery Services (CRS) Jefferson County Monitoring Report describes the CMS 1915(i) required performance measures, the state monitoring activity to review your county's performance, and the findings. This monitoring process did not show any areas that required additional action by Jefferson County. This letter and a copy of the monitoring that is attached for your records.



We want to thank Jefferson County staff, participants and providers for their cooperation and willingness to share information and comments with us during this visit. The CRS participants were positive about the services they receive and wanted to share their stories. Mr. Hughes reported that he had the privilege to observe the positive relationships developed between your case manager and the participants. Should you have any questions about this letter or the attached report, please contact Langeston Hughes at (608-261-7652).

Sincerely,

Ron Bonlender, CRS Coordinator

CC: Kay Cram  
Joan Daniel  
Carol Herold  
Langeston Hughes  
Marj Thorman

Item # 7a

**From:** Bonlender, Ronald R - DHS [<mailto:Ronald.Bonlender@dhs.wisconsin.gov>]

**Sent:** Friday, November 01, 2013 10:45 AM

**To:** Kathi Cauley

**Cc:** Hughes, Langeston C - DHS; Carol Herold; Marj Thorman; Joan Daniel; Cram, Kay E - DHS; Allen, Joyce B - DHS

**Subject:** Jefferson County CRS Monitoring Report

Hi Kathy, Marj, Carol and Joan,

Attached please find the CRS Monitor Report and cover letter. No action is needed on your part since the results of the monitoring visit clearly showed that your team has done EXCELLENT work implementing and managing the CRS program.

Your exemplary work will be (with your permission) shared with other counties so that they too may achieve the spectacular results that you have achieved with your CRS program. The dedication to your consumers and the efforts put in to ensure compliance with the CRS program truly shows a very high level of quality and commitment to going the extra mile. I can tell you that your county is setting the standard for our program and you are well ahead of most, if not all, of the other CRS counties at this time.

Langeston and I want to thank you all for your dedication and commitment for all of your hard work and dedication in delivering the CRS program.

Sincerely,

*Ron Bonlender*

Community Recovery Services Coordinator  
Wisconsin Department of Health Services  
Bureau of Prevention Treatment and Recovery  
1 W. Wilson St. Room 851  
P.O. Box 7851 Madison, WI 53707  
Telephone: 608-267-9864  
Facsimile: 608-267-7793  
e-mail: [Ronald.Bonlender@dhs.wisconsin.gov](mailto:Ronald.Bonlender@dhs.wisconsin.gov)

## Consortia Performance Snapshot August 2013 Southern

		Southern	Statewide	
Caseload	<b>Total Caseload</b>	43,837	664,295	
	<b>% of Statewide Caseload</b>	6.60%	100.00%	
<i>Source: IMMR Active Case Summary Report (updated 9/2/13)</i>				
Overall Timeliness	<b>Total Applications Processed</b>	2,769	42,772	
	<b>% of Applications Processed Timely</b>	96.24%	97.01%	95% benchmark
<i>Sources: IMMR Application Timeliness Reports (updated 9/2/13)</i>				
Timeliness by Program Type	<b>% Timely FS Priority Service Apps</b>	84.13%	90.03%	
	<b>% Timely FS Non-Priority Service Apps</b>	97.74%	98.27%	
	<b>% Timely Health Care Apps (Exc. EBD &amp; LTC)</b>	97.26%	98.01%	
	<b>% Timely CTS Apps</b>	100.00%	97.75%	
<i>Sources: IMMR Application Timeliness Reports (updated 9/2/13)</i>				
Renewal & SMRF Timeliness	<b>Total Renewals Processed</b>	2,333	37,370	
	<b>% of Renewals Processed Timely</b>	98.29%	98.35%	95% benchmark
	<b>Total SMRFs Processed</b>	1,049	14,742	
	<b>% of SMRFs Processed Timely</b>	99.33%	98.70%	95% benchmark
<i>Source: Ad Hoc Dashboard Timeliness Report New Criteria (updated 9/3/13)</i>				
Churning	<b>Number of Cases Churning within last 60 Days</b>	38	700	cases closed less than 60 days and reopened this month
	<b>Churning Rate</b>	1.37%	1.64%	
<i>Source: Ad Hoc Dashboard Timeliness Report New Criteria (updated 9/3/13)</i>				
Call Center	<b>Calls Received</b>	8,484	219,907	
	<b>ASA (Minutes)</b>	2.16	6.58	15 minute benchmark
	<b>Avg. Talk Time (Minutes)</b>	5.54	6.27	15 minute benchmark
	<b>Answer Rate</b>	94.06%	84.74%	
<i>Source: IM Project Call Center Stats (updated 9/3/13)</i>				
Document Processing	<b>Scan First</b>	66.26%	63.50%	
	<b>Process First</b>	33.74%	36.50%	
	<b>CDPU Usage</b>	71.55%	78.85%	
<i>Source: Statewide Documents Received Report (updated 9/3/13)</i>				
FNS Error Rates	<b>Active Error Rate FFY 2013 YTD</b>	0.00%	2.09%	
	<b>Case &amp; Procedural Error Rate FFY 2013 YTD</b>	13.64%	17.92%	
<i>Source: Federal SNAP-QCS Database (state-reported data, updated 9/2/13)</i>				
Benefit Recovery	<b>Dollars Established</b>	\$608,641	\$7,130,433	
	<b>Potential Dollars</b>	\$1,237,475	\$19,527,603	
	<b>% Claimed</b>	49.18%	36.51%	
<i>Source: CARES and Federal SNAP-QCS Database</i>				
2nd Party Reviews	<b>FS Error Rate</b>	3.23%	4.61%	case error rate
	<b>Health Care Error Rate</b>	4.05%	4.17%	case error rate
	<b>Total Reviews Completed</b>	90	1,562	
<i>Source: Second Party Review Error Rate Report, May 2013</i>				

## Consortia Performance Snapshot September 2013 Southern

		Southern	Statewide
Caseload	<b>Total Caseload</b>	43,772	664,532
	<b>% of Statewide Caseload</b>	6.59%	100.00%

*Source: IMMR Active Case Summary Report (updated 10/6/13)*

Overall Timeliness	<b>Total Applications Processed</b>	2,714	42,269
	<b>% of Applications Processed Timely</b>	94.95%	96.86%

95% benchmark

*Sources: IMMR Application Timeliness Reports (updated 10/6/13)*

Timeliness by Program Type	<b>% Timely FS Priority Service Apps</b>	81.48%	89.23%
	<b>% Timely FS Non-Priority Service Apps</b>	97.14%	98.21%
	<b>% Timely Health Care Apps (Exc. EBD &amp; LTC)</b>	95.89%	97.95%
	<b>% Timely CTS Apps</b>	88.89%	99.50%

*Sources: IMMR Application Timeliness Reports (updated 10/6/13)*

Renewal & SMRF Timeliness	<b>Total Renewals Processed</b>	2,309	36,478
	<b>% of Renewals Processed Timely</b>	98.40%	98.42%
	<b>Total SMRFs Processed</b>	916	13,570
	<b>% of SMRFs Processed Timely</b>	98.69%	98.11%

95% benchmark

95% benchmark

*Source: Ad Hoc Dashboard Timeliness Report New Criteria (updated 10/1/13)*

Churning	<b>Number of Cases Churning within last 60 Days</b>	39	613
	<b>Churning Rate</b>	1.44%	1.45%

*cases closed less than 60 days and reopened this month*

*Source: Ad Hoc Dashboard Timeliness Report New Criteria (updated 10/1/13)*

Call Center	<b>Calls Received</b>	8,553	230,023
	<b>ASA (Minutes)</b>	1.82	7.06
	<b>Avg. Talk Time (Minutes)</b>	5.48	6.32
	<b>Answer Rate</b>	95.39%	84.08%

15 minute benchmark

15 minute benchmark

*Source: IM Project Call Center Stats (updated 10/1/13)*

Document Processing	<b>Scan First</b>	68.52%	76.49%
	<b>Process First</b>	31.48%	23.51%
	<b>CDPU Usage</b>	77.56%	77.64%

*Documents are BoS, rather than Statewide*

*Source: Statewide Documents Received Report (updated 10/3/13)*

FNS Error Rates	<b>Active Error Rate FFY 2013 YTD</b>	0.00%	1.84%
	<b>Case &amp; Procedural Error Rate FFY 2013 YTD</b>	17.39%	18.26%

*Source: Federal SNAP-QCS Database (state-reported data, updated 10/6/13)*

Benefit Recovery	<b>Dollars Established</b>	\$608,641	\$7,130,433
	<b>Potential Dollars</b>	\$1,237,475	\$19,527,603
	<b>% Claimed</b>	49.18%	36.51%

*Source: CARES and Federal SNAP-QCS Database (FFY YTD)*

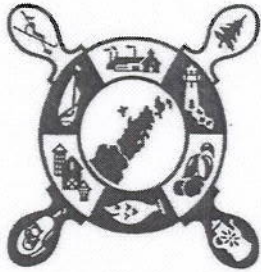
2nd Party Reviews	<b>FS Error Rate</b>	4.35%	7.18%
	<b>Health Care Error Rate</b>	4.69%	4.88%
	<b>Total Reviews Completed</b>	77	1,062

case error rate

case error rate

*Source: Second Party Review Error Rate Report, July 2013*

Item # 7c



**County of Door  
LEGISLATIVE COMMITTEE**

County Government Center • 421 Nebraska Street  
Sturgeon Bay, WI 54235

Susan Kohout, Chair  
Kathy Schultz  
Dale Wiegand

October 22, 2013

RECEIVED

OCT 24 2013

CALUMET COUNTY  
HEALTH AND HUMAN SERVICES

Senator Ron Johnson  
Senator Tammy Baldwin  
Representative Reid Ribble

Governor Scott Walker  
Senator Frank Lasee  
Representative Garey Bies

Wisconsin Counties Association  
✓ Wisconsin County Human Services Association  
Department of Health Services

Dears Sirs and Madam:

On behalf of the Legislative Committee of the Door County Board of Supervisors, we are writing to ask you to reconsider the acceptance of enhanced Medicaid funding in order to raise the BadgerCare income limit to 133% of the Federal Poverty Level (FPL). Our concern is for the citizens of the County of Door, its economy and its quality of life.

There are estimates that predict that as many as 1300 current Door County BadgerCare recipients could lose coverage, effective January 1, 2014. Although it is difficult to predict exactly how many of these recipients have incomes between 100 -133 % of the FPL, we are most concerned about the citizens who fall into this group.

Through strong collaborative outreach efforts between our county departments, local health care providers, and non-profit agencies, we have reached a high saturation of BadgerCare coverage, particularly for parents and caretakers who have little or no employer sponsored health coverage. Door County has a proud heritage of jobs in agriculture and tourism that, unfortunately, often have large seasonal fluctuations in monthly income and a lack of employer sponsored health coverage. An assortment of local employers is accustomed to relying on BadgerCare health coverage for their employees.

Our concerns:

- Many current BadgerCare parents and caretakers with incomes between 100 - 133% of the FPL have never had to pay a premium for their health care. The security of their basic needs is often disrupted by the need for things like the extra cost of a routine vehicle repair that is necessary to maintain employment. A monthly premium requirement places an additional burden on these families and increases their risk for loss of coverage.

Senator Ron Johnson  
Senator Tammy Baldwin  
Representative Reid Ribble

Governor Scott Walker  
Senator Frank Lasee  
Representative Garey Bies

Wisconsin Counties Association  
Wisconsin County Human Services Association  
Department of Health Services

October 22, 2013  
Page 2 of 2

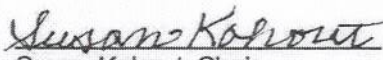
- BadgerCare recipients are required to report changes in monthly income. Monthly fluctuations in earned income will negatively affect a large portion of this group as they move in and out of BadgerCare to a Marketplace plan and back again due to changes in seasonal employment. This will create an additional workload for county Income Maintenance staff, and will also prove to be chaotic for county Public Health and Behavioral Health staff, as well as our partners in the private health care industry.
- Because the gross income limit for FoodShare is at 130 % of the FPL, much of the program alignment effort that was once a goal of the Department of Health Services will be lost. This will confuse clients, and become another workload increase and complication for our Income Maintenance staff.

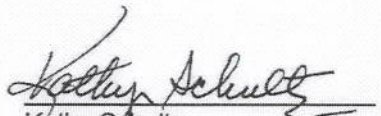
We know this course of action is possible; and has been considered by some other states to be an appropriate action for their citizenry. One example from here in the Midwest is the State of Michigan. Please see this link for further information:

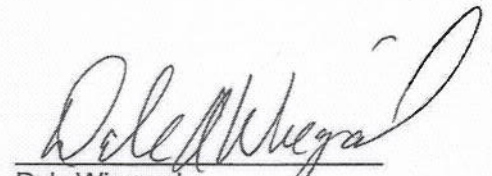
[http://www.mlive.com/politics/index.ssf/2013/09/u-m\\_policy\\_expert\\_michigan\\_med.html](http://www.mlive.com/politics/index.ssf/2013/09/u-m_policy_expert_michigan_med.html)

Therefore, we ask you to reconsider, on behalf of all counties in the State of Wisconsin, the Federal Government's offer of enhanced Medicaid funding as a more equitable and cost effective means to provide affordable health care for all our citizens.

Sincerely,

  
Susan Kohout, Chair  
Door County Board Supervisor  
District 6

  
Kathy Schultz  
Door County Board Supervisor  
District 13

  
Dale Wiegand  
Door County Board Supervisor  
District 16

RECEIVED

OCT 24 2013

CALUMET COUNTY  
HEALTH AND HUMAN SERVICES

Item #1d

**From:** DHS SecretaryKittyRhoades [mailto:DHSSecretaryKittyRhoades@dhs.wisconsin.gov]  
**Sent:** Friday, November 01, 2013 10:38 AM  
**To:** Rhoades, Kitty - DHS  
**Subject:** Dementia Care Summit

I wish to thank you again for participating in the "Dementia Care Stakeholder Summit" co-sponsored by the Department of Health Services and The Johnson Foundation at Wingspread in early October. I am very pleased and grateful for the progress you made. The Department's report on the purpose, process and outcomes of the Summit, called "Redesigning Wisconsin's Dementia Care System: A Stakeholder Summit," will be distributed broadly to stakeholders so that others will also be aware of your efforts. I am starting that distribution with those of you who participated in the Summit, with the broader distribution to follow. Here is the link to the report: <http://www.dhs.wisconsin.gov/publications/P0/P00563.pdf>

As you know, the Department will now draft a "Plan for a Dementia Capable System of Care" to address gaps in the current care delivery infrastructure and expand community and crisis services for people with dementia. The focus will be on steps the Department can take, working with its many partners, to address gaps in the current care delivery infrastructure and expand community and crisis services for people with dementia. Early next year, I will be reaching out to you again to share with us your comments regarding the draft Plan and to determine how we can continue to work in partnership to improve dementia care in Wisconsin. I deeply appreciate your dedication to improving care for individuals with dementia.

Secretary Kitty Rhoades

## Financial Statement Summary September, 2013

A positive fund balance of \$80,379 is projected for year-end. This factors in for the new Economic Support Staff. If we have a balance unclaimed from the IM Accountable Care Act funds (ACA) we can carry these funds over to 2014. I am projecting a \$50,000 carryover for these funds.

The Winnebago/Mendota invoice was \$100,058.11 on a net basis. One of the clients that we spent \$62,000 on has Medicare and we haven't received the payment from Medicare yet. For the remaining 3 months I have projected average of \$82,137 per month on a net basis. Overall expenditures for the hospital are as follows:

September Ledgers	Actual	Budget	Projection
Revenues	\$ 404,241		\$ 538,988
Expenditures	<u>\$ 1,134,418</u>		<u>\$ 1,512,577</u>
Net Balance \$	\$ 727,177	\$829,501	\$ 973,589

### Summary of variances:

**Revenue:** Overall Revenues are favorable by \$472,589. Projection without WPS -TPA \$283,354 favorable.

**Note:** Revenues/Expenses need to be booked for WPS-TPA payments/revenue (\$189,235) for Waiver Programs. This is a change from the budget. The State changed the directive on how this has to be recorded.

**Expenditures:** Unfavorable by \$381,210. See note above concerning WPS-TPA. Projection without WPS is \$191,975 over budget.

Our 2013 budget includes the carryover from 2012, i.e. our non-lapsing expenditures. This tax levy revenue can be found in the "Fund Balance Unreserved" category on our balance sheet.

### Major Classifications impacting the Balance (based on August)

- **Salary under budget by \$33,675:** Step Increases through the year need to be paid from surplus in this area. Note: New IM staff are included in projection.
- **Fringes under budget by \$229,348:** Economic support positions factored in total for projections.
- **Children Alternate Care over budget by \$518,823 offset by savings for children waiver of \$251,854:** CLTS budget was increased to move some children from this program to CLTS and currently staff are working on this. Additionally, TPR's will be moving some of these



children out of this program in 2013. *We currently received approval for 3 children to go onto the waiver program.*

- **Children’s Waiver under budget by \$251,854 (No WPS-TPA):** The state changed how we need to account for the waiver program versus last year. We are now booking the revenue and the expenditures that are being paid by WPS to the providers for the waiver program. This entry nets out to zero but the revenue and the expenditures in total increases. The budget did not include the WPS payments to providers since the instructions from the state were previously different. We were approved for 2 children in August and 2 children in October for the waiver program.
- **Hospital/Detox over budget by \$144,088 (Net basis):** For State reporting, hospital revenue received is being applied against the expenditures on the books. Due to new state reporting requirements, last May we began charging this to a separate revenue account.
- **Operating Costs under budget by \$110, 835:** Maintenance is working on some of the non-lapsing/budget projects to finish these prior to year end. This includes remodeling three work regions at Human Services - completed, and purchasing vehicles from the sheriff’s department. Roof project has been completed. In the projection, \$350,812 for capital projects is forecasted versus a budget of \$293,828 to be completed this year. Currently we have spent \$164,751 through September. The balance of \$186,061 are for projects to be either paid for or if the board approves the transfers today. The roof and the three regions invoices are still outstanding.

**Work approved that needs to be completed prior to year end:**

Flooring Lueder Haus	\$10,000
Proximity Readers (nine doors)	\$18,000
Bullet Proof Glass	\$30,000
<b>Total</b>	<b>58,000</b>

- **Other Contracted under budget by \$122,840**

**BEHAVIOR HEALTH DIVISION: IS PROJECTED TO BE FAVORABLE BY \$40,460** See above information on Inpatient Services and see separate report on inpatient cost.

**CHILDREN & FAMILIES DIVISION: IS PROJECTED TO BE UNFAVORABLE BY \$238,148**

- In the projection, all carryover is projected to be spent, however due to timing of each startup; these funds may not all be spent by year end.

**ECONOMIC SUPPORT DIVISION: IS PROJECTED TO BE FAVORABLE BY \$82,961**

Jefferson's allocation for Fed/State FoodShare Bonus is \$42,489.03. Bonus revenue allocation is due to the State having a low error rate on FoodShare benefits. The budget was revised to include the new positions approved by the board for the Affordable Healthcare Act. For July's forecast, the salary and fringe for the new staff was included. The 2013 Bonus will be applied to 2014/2015.

**AGING & ARC DIVISION: IS PROJECTED TO BE FAVORABLE BY \$153,828**

A switch in guardianship program has saved \$50,065 in tax levy by having providers collect these funds directly from the client and restructuring rates. We will be receiving an additional \$30,000 to handle additional cases being processed due to change applications for moving clients from ICFMR's.

**ADMINISTRATIVE DIVISION: IS PROJECTED TO BE FAVORABLE BY \$52,278**

**JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT**  
**STATEMENT OF REVENUES & EXPENDITURES**  
For 9 Months Ended September 30, 2013

Item # 8

**SUMMARY**

Federal/State Operating Revenues  
County Funding for Operations (tax levy & transfer in)  
less: Prepaid Expense Transfer  
Total Resources Available  
Total Adjusted Expenditures  
OPERATING SURPLUS (DEFICIT)  
Balance Forward from 2012-Balance Sheet Operating Reserve  
**Sub Total NET SURPLUS (DEFICIT)**  
Approved Non Lapsing to 2014  
NET SURPLUS (DEFICIT)

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2013 Budget	Year End Variance
8,198,114	82,061	8,280,175	7,041,566	8,169,716	11,318,539	10,892,955	425,584
8,032,843	(2,004,913)	6,027,930	5,098,021	6,024,632	8,079,848	8,032,843	47,005
0	0	0	0	0	0	0	0
16,230,957	(1,922,852)	14,308,105	12,139,587	14,194,348	19,398,386	18,925,797	472,589
14,083,598	204,369	14,287,968	13,202,608	14,412,393	19,685,070	19,303,860	(381,210)
2,147,358	(2,127,221)	20,137	(1,063,021)	(218,045)	(286,683)	(378,063)	91,379
442,063		442,063	158,129		442,063	442,063	(0)
<b>2,589,421</b>	<b>(2,127,221)</b>	<b>462,200</b>	<b>(904,892)</b>	<b>(218,045)</b>	<b>155,379</b>	<b>64,000</b>	<b>(91,379)</b>
					(75,000)		
					80,379		

**REVENUES**

**STATE & FEDERAL FUNDING**

MH & AODA Basic County Allocation  
Childrens Basic County Allocation  
Family Care County Contribution  
Childrens L/T Support Waivers  
Behavioral Health Programs  
Community Options Program  
Aging & Disability Res Center  
Aging/Transportation Programs  
    Youth Aids  
    IV-E TPR  
Family Support Program  
    Children & Families  
ARRA Birth to Three  
I.M. & W-2 Programs  
Client Assistance Payments  
    Early Intervention  
**Total State & Federal Funding**

1,975,715	(493,472)	1,482,243	1,317,549	1,482,243	1,976,324	1,976,324	0
865,845	(214,475)	651,370	578,995	651,370	868,493	868,493	0
0	0	0	0	0	0	0	0
27,400	14,670	42,070	48,387	89,756	86,094	119,674	(33,580)
186,771	(14,626)	172,145	198,584	188,771	254,209	251,695	2,514
111,575	2,511	114,086	90,511	114,086	152,115	152,115	0
479,560	160,145	639,705	510,157	618,321	835,100	824,428	10,672
560,266	(83,550)	476,716	400,152	458,992	670,355	611,989	58,366
464,395	23,846	488,241	387,311	536,666	662,433	715,554	(53,121)
39,409	1,506	40,916	3,779	50,309	54,554	67,079	(12,525)
56,647	(6,890)	49,757	47,106	49,757	66,343	66,343	0
93,312	(10,492)	82,820	50,405	63,425	99,686	84,566	15,120
0	0	0	0	0	0	0	0
97,024	18,557	115,580	142,208	139,148	154,107	185,530	(31,423)
118,382	15,719	134,102	139,323	176,015	178,802	234,687	(55,885)
165,564	(41,391)	124,173	110,376	124,883	166,510	166,510	0
<b>5,241,865</b>	<b>(627,940)</b>	<b>4,613,924</b>	<b>4,024,843</b>	<b>4,743,740</b>	<b>6,225,126</b>	<b>6,324,987</b>	<b>(99,861)</b>

**COLLECTIONS & OTHER REVENUE**

Provided Services  
Child Alternate Care  
Adult Alternate Care  
Childrens L/T Support  
    1915i Program

972,053	346,698	1,318,752	1,438,795	1,667,792	2,064,312	2,223,723	(159,411)
139,874	0	139,874	125,570	144,629	184,538	192,839	(8,301)
88,413	4,564	92,977	82,008	113,540	123,969	151,386	(27,417)
444,749	21,076	465,825	424,225	262,989	621,100	350,652	270,448
21,404	8,299	29,703	33,745	40,122	39,604	53,496	(13,892)

Donations  
 Cost Reimbursements  
 Other Revenues  
**Total Collections & Other**

**TOTAL REVENUES**

**EXPENDITURES**

**WAGES**

Behavioral Health  
 Childrens & Families  
 Community Support  
 Comp Comm Services  
 Economic Support  
 Aging & Disability Res Center  
 Aging/Transportation Programs  
 Childrens L/T Support  
 Early Intervention  
 Management/Overhead  
 Lueder Haus  
 Safe & Stable Families  
 Supported Emplmt  
**Total Wages**

**FRINGE BENEFITS**

Social Security  
 Retirement  
 Health Insurance  
 Other Fringe Benefits  
**Total Fringe Benefits**

**OPERATING COSTS**

Staff Training  
 Space Costs  
 Supplies & Services  
 Program Expenses  
 Employee Travel  
 Staff Psychiatrists & Nurse  
 Birth to 3 Program Costs  
 Busy Bees Preschool  
 ARRA Birth to Three  
 Opp. Inc. Payroll Services  
 Other Operating Costs  
 Year End Allocations  
 Capital Outlay  
**Total Operating Costs**

**BOARD MEMBERS**

Per Diems

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2013 Budget	Year End Variance
Donations	70,012	2,864	72,876	63,970	65,400	97,088	87,200	9,888
Cost Reimbursements	104,013	(1,613)	102,400	149,102	184,073	168,200	245,430	(77,230)
Other Revenues	1,115,732	328,112	1,443,844	699,308	947,431	1,794,601	1,263,242	531,359
<b>Total Collections &amp; Other</b>	<b>2,956,250</b>	<b>710,001</b>	<b>3,666,251</b>	<b>3,016,723</b>	<b>3,425,976</b>	<b>5,093,412</b>	<b>4,567,968</b>	<b>525,445</b>
<b>TOTAL REVENUES</b>	<b>8,198,114</b>	<b>82,061</b>	<b>8,280,175</b>	<b>7,041,566</b>	<b>8,169,716</b>	<b>11,318,539</b>	<b>10,892,955</b>	<b>425,584</b>
<b><u>WAGES</u></b>								
Behavioral Health	875,870	0	875,870	879,619	894,956	1,170,608	1,193,275	(22,666)
Childrens & Families	1,132,506	0	1,132,506	736,716	1,052,306	1,512,932	1,402,629	110,303
Community Support	558,832	0	558,832	533,156	595,371	746,362	793,828	(47,466)
Comp Comm Services	260,917	0	260,917	247,877	242,541	347,889	323,388	24,501
Economic Support	643,534	0	643,534	631,230	713,424	911,270	951,232	(39,962)
Aging & Disability Res Center	327,655	0	327,655	322,857	352,173	438,582	469,564	(30,982)
Aging/Transportation Programs	314,948	0	314,948	466,846	289,170	421,789	385,560	36,229
Childrens L/T Support	77,912	0	77,912	80,818	79,549	104,037	106,066	(2,029)
Early Intervention	211,372	0	211,372	216,105	224,471	282,430	299,295	(16,865)
Management/Overhead	604,085	0	604,085	610,997	618,454	787,644	824,605	(36,962)
Lueder Haus	194,303	0	194,303	193,543	195,800	259,071	261,066	(1,996)
Safe & Stable Families	151,417	0	151,417	152,189	156,240	202,540	208,320	(5,780)
Supported Emplmt	0	0	0	0	0	0	0	0
<b>Total Wages</b>	<b>5,353,350</b>	<b>0</b>	<b>5,353,350</b>	<b>5,071,955</b>	<b>5,414,454</b>	<b>7,185,152</b>	<b>7,218,827</b>	<b>(33,675)</b>
<b><u>FRINGE BENEFITS</u></b>								
Social Security	400,808	0	400,808	388,805	396,233	536,411	553,092	(16,681)
Retirement	347,895	0	347,895	300,909	356,624	463,860	475,498	(11,639)
Health Insurance	1,440,829	0	1,440,829	1,305,603	1,606,415	1,942,106	2,141,887	(199,781)
Other Fringe Benefits	2,437	0	2,437	8,963	25,804	33,158	34,405	(1,247)
<b>Total Fringe Benefits</b>	<b>2,191,969</b>	<b>0</b>	<b>2,191,969</b>	<b>2,004,280</b>	<b>2,385,075</b>	<b>2,975,534</b>	<b>3,204,882</b>	<b>(229,348)</b>
<b><u>OPERATING COSTS</u></b>								
Staff Training	17,111	0	17,111	13,134	22,427	22,669	29,902	(7,233)
Space Costs	143,562	0	143,562	153,267	143,182	197,354	190,909	6,445
Supplies & Services	602,548	0	602,548	622,681	634,776	876,465	846,368	30,097
Program Expenses	77,977	0	77,977	96,534	83,681	109,301	111,575	(2,274)
Employee Travel	120,590	0	120,590	116,799	168,122	180,692	224,162	(43,470)
Staff Psychiatrists & Nurse	308,280	0	308,280	296,827	306,733	415,935	408,977	6,958
Birth to 3 Program Costs	169,397	0	169,397	169,529	209,535	225,792	279,380	(53,588)
Busy Bees Preschool	652	0	652	1,157	2,303	869	3,070	(2,201)
ARRA Birth to Three	0	0	0	0	0	0	0	0
Opp. Inc. Payroll Services	0	0	0	506	0	0	0	0
Other Operating Costs	1,422	0	1,422	2,034	141,560	189,502	188,747	755
Year End Allocations	(19,348)	0	(19,348)	0	58,133	(25,797)	77,510	(103,308)
Capital Outlay	164,751	0	164,751	3,685	220,371	350,812	293,828	56,984
<b>Total Operating Costs</b>	<b>1,586,940</b>	<b>0</b>	<b>1,586,940</b>	<b>1,476,152</b>	<b>1,990,821</b>	<b>2,543,593</b>	<b>2,654,428</b>	<b>(110,835)</b>
<b><u>BOARD MEMBERS</u></b>								
Per Diems	4,620	0	4,620	4,950	5,250	6,160	7,000	(840)

Travel  
 Training  
 Aging Committee  
**Total Board Members**

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2013 Budget	Year End Variance
8	0	8	24	0	11	0	11
140	0	140	509	750	187	1,000	(813)
0	0	0	0	0	0	0	0
<b>4,768</b>	<b>0</b>	<b>4,768</b>	<b>5,482</b>	<b>6,000</b>	<b>6,357</b>	<b>8,000</b>	<b>(1,643)</b>

**CLIENT ASSISTANCE**

W-2 Benefit Payments  
 Funeral & Burial  
 Medical Asst. Transportation  
 Energy Assistance  
 Kinship & Other Client Assistance  
**Total Client Assistance**

0	0	0	70,305	3,750	0	5,000	(5,000)
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
83,256	0	83,256	85,400	99,750	111,007	133,000	(21,993)
67,673	0	67,673	83,437	103,595	91,964	138,127	(46,163)
<b>150,929</b>	<b>0</b>	<b>150,929</b>	<b>239,142</b>	<b>207,095</b>	<b>202,971</b>	<b>276,127</b>	<b>(73,156)</b>

**MEDICAL ASSISTANCE WAIVERS**

Childrens LTS  
**Total Medical Assistance Waivers**

474,133	24,722	498,855	552,724	498,569	665,140	727,759	(62,619)
<b>474,133</b>	<b>24,722</b>	<b>498,855</b>	<b>552,724</b>	<b>498,569</b>	<b>665,140</b>	<b>727,759</b>	<b>(62,619)</b>

**COMMUNITY CARE**

Supportive Home Care  
 Guardianship Services  
 People Ag. Domestic Abuse  
 Family Support  
 Transportation Services  
 Opp. Inc. Delinquency Programs  
 Opp. Inc. Independent Living  
 Other Community Care  
 Elderly Nutrition - Congregate  
 Elderly Nutrition - Home Delivered  
 Elderly Nutrition - Other Costs  
**Total Community Care**

44,820	0	44,820	53,331	54,680	70,508	72,906	(2,398)
32,293	0	32,293	112,371	124,176	32,293	165,568	(133,275)
33,333	4,167	37,500	33,750	37,500	50,000	50,000	0
1,228	462	1,690	2,511	4,500	8,000	6,000	2,000
37,449	0	37,449	39,502	47,966	49,932	63,954	(14,022)
85,797	0	85,797	85,797	98,193	114,396	130,924	(16,528)
0	0	0	0	0	0	0	0
93,905	5,250	99,155	126,419	129,448	152,707	172,597	(19,890)
45,685	0	45,685	32,262	38,177	60,914	50,902	10,012
64,485	0	64,485	48,029	55,162	85,980	73,549	12,431
13,099	0	13,099	10,083	15,842	18,620	21,122	(2,502)
<b>452,095</b>	<b>9,879</b>	<b>461,974</b>	<b>544,054</b>	<b>605,642</b>	<b>643,351</b>	<b>807,522</b>	<b>(164,171)</b>

**CHILD ALTERNATE CARE**

Foster Care & Treatment Foster  
 Intensive Comm Prog  
 Group Home & Placing Agency  
 L.S.S. Child Welfare  
 Child Caring Institutions  
 Detention Centers  
 Correctional Facilities  
 Shelter & Other Care  
**Total Child Alternate Care**

300,964	2,840	303,804	299,261	245,601	405,073	327,468	77,605
0	0	0	0	0	0	0	0
1,137,197	0	1,137,197	987,148	721,341	1,516,262	961,788	554,474
0	0	0	0	0	0	0	0
108,904	0	108,904	97,227	136,702	145,206	182,269	(37,063)
38,425	0	38,425	32,061	62,483	66,773	83,310	(16,537)
0	0	0	22,152	45,000	0	60,000	(60,000)
928	0	928	4,026	6,450	8,944	8,600	344
<b>1,586,419</b>	<b>2,840</b>	<b>1,589,259</b>	<b>1,441,874</b>	<b>1,217,576</b>	<b>2,142,258</b>	<b>1,623,435</b>	<b>518,823</b>

**HOSPITALS**

Detoxification Services  
 Mental Health Institutes  
 Other Inpatient Care

24,484	650	25,134	20,502	44,250	33,512	59,000	(25,488)
1,022,558	114,187	1,136,746	500,540	622,126	1,515,661	829,501	686,160
0	0	0	0	0	0	0	0

**Total Hospitals**

**OTHER CONTRACTED**

Adult Alternate Care (Non-MAW)

Family Care County Contribution

    AODA Halfway Houses

    1915i Program

    IV-E TPR

Emergency Mental Health

    Work/Day Programs

Ancillary Medical Costs

Miscellaneous Services

    Prior Year Costs

Clearview Commission

**Total Other Contracted**

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2013 Budget	Year End Variance
1,047,043	114,837	1,161,880	521,042	666,376	1,549,173	888,501	660,672
237,803	0	237,803	301,433	340,312	337,070	453,749	(116,679)
416,732	52,091	468,823	572,489	468,823	625,097	625,097	0
0	0	0	0	0	0	0	0
107,673	0	107,673	120,588	149,250	143,563	199,000	(55,437)
130,337	0	130,337	54,618	65,250	173,783	87,000	86,783
9,806	0	9,806	17,254	11,700	17,200	15,600	1,600
0	0	0	0	0	0	0	0
188,359	0	188,359	189,308	197,077	251,145	262,769	(11,624)
42,015	0	42,015	29,950	116,373	131,398	155,164	(23,766)
6,713	0	6,713	698	0	8,951	0	8,951
96,517	0	96,517	59,564	72,000	83,332	96,000	(12,668)
<b>1,235,954</b>	<b>52,091</b>	<b>1,288,045</b>	<b>1,345,902</b>	<b>1,420,784</b>	<b>1,771,539</b>	<b>1,894,379</b>	<b>(122,840)</b>
<b>14,083,598</b>	<b>204,369</b>	<b>14,287,968</b>	<b>13,202,608</b>	<b>14,412,393</b>	<b>19,685,070</b>	<b>19,303,860</b>	<b>381,210</b>

**TOTAL EXPENDITURES**

Item # 8

## JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Revenue & Expenditures September, 2013

Summary Sheet

Program		Annual Projection			Budget			Variance
		Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
<b>Behavior Health</b>								( ) Unfavorable
5000	BASIC ALLOCATION	3,446,656	4,536,710	1,090,054	2,962,821	3,851,139	888,318	(201,736)
5003	LUEDER HAUS	107,678	464,318	356,640	111,825	483,151	371,326	14,686
5007	EMERGENCY MENTAL HEALTH	46,915	473,254	426,338	151,196	614,044	462,848	36,510
5011	MENTAL HEALTH BLOCK	26,128	24,830	(1,298)	26,128	33,081	6,953	8,251
5025	COMMUNITY SUPPORT PROGRAM	667,842	1,404,040	736,198	642,467	1,526,741	884,274	148,076
5027	COMP COMM SERVICE	383,213	651,056	267,843	449,333	660,079	210,746	(57,097)
5031	AODA BLOCK GRANT	109,299	80,161	(29,138)	109,299	109,584	285	29,423
5043	CERTIFIED MENTAL HEALTH	38,784		(38,784)	38,784		(38,784)	0
5044	EMERGENCY MENTAL HEALTH	16,600	17,200	600	15,600	15,600	0	(600)
5049	MAPT Funds	0	4,916	4,916	3,198	6,063	2,865	(2,051)
5063	1915i PROGRAM	39,604	143,563	103,959	53,496	222,453	168,957	64,998
	Balance Sheet Non Lapsing Funds	7,100		(7,100)	7,100		(7,100)	0
<b>Total</b>	<b>Behavior Health</b>	<b>4,889,819</b>	<b>7,800,047</b>	<b>2,910,228</b>	<b>4,571,247</b>	<b>7,521,936</b>	<b>2,950,689</b>	<b>40,460</b>

Children & Families

5001	CHILDREN'S BASIC ALLOCATION	1,149,104	3,265,477	2,116,373	1,021,612	2,338,000	1,316,388	(799,985)
5002	KINSHIP CARE	67,795	69,328	1,533	82,192	82,327	135	(1,398)
5005	YOUTH AIDS	651,668	1,343,785	692,116	727,113	1,427,777	700,664	8,548
5006	YOUTH AIDS STATE CHARGES	11,445	0	(11,445)	11,445	60,000	48,555	60,000
5008	YOUTH INDEPENDENT LIVING	24,054	86,202	62,148	24,054	85,900	61,846	(302)
5009	YA EARLY & INTENSIVE INT	69,932	145,103	75,171	72,796	157,461	84,665	9,495
5010	COMM OPTIONS PROG	152,115	404	(151,711)	152,115	3,631	(148,484)	3,227
5018	FAMILY SUPPORT	66,343	8,000	(58,343)	66,343	6,000	(60,343)	(2,000)
5020	DOMESTIC ABUSE		50,000	50,000		50,000	50,000	(0)
5021	SAFE & STABLE FAMILIES	74,313	396,588	322,275	75,000	407,693	332,693	10,418
5036	SACWIS	3,096	9,676	6,580	0	0	0	(6,580)
5040	CHILDRENS LTS WAIV-DD	464,372	548,763	84,391	211,486	357,482	145,996	61,605
5041	CHILDRENS LTS WAIV-MH	238,361	297,185	58,824	251,207	546,014	294,807	235,983
5042	CHILDRENS LTS WAIV-PD	4,461	4,192	(269)	7,633	12,353	4,720	4,989
5068	FOSTER PARENT TRAINING	0	5,051	5,051	7,224	17,440	10,216	5,165
5070	IV-E TPR	54,554	174,181	119,627	67,079	195,456	128,377	8,750
5080	YOUTH DELINQUENCY INTAKE	0	547,049	547,049	0	599,158	599,158	52,110
5175	EARLY INTERVENTION	215,567	683,302	467,735	197,510	764,298	566,788	99,053
5188	BUSY BEES PRESCHOOL	4,700	38,524	33,824	8,670	55,168	46,498	12,674
5189	INCREDIBLE YEARS	(100)	14,500	14,400	0	14,500	14,500	100

# JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Revenue & Expenditures September, 2013

Summary Sheet

Program	Annual Projection			Budget			Variance
	Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
Balance Sheet Non Lapsing Funds	306,747		(306,747)	306,747		(306,747)	0
Non- Lapsing to 2014 LSS Contract			75,000			75,000	0
<b>Total</b>	<b>3,558,527</b>	<b>7,687,308</b>	<b>4,203,581</b>	<b>3,290,226</b>	<b>7,180,659</b>	<b>3,890,433</b>	<b>(238,148)</b>

() Unfavorable

**Economic Support Division**

5050 NURSING HOME M.A. ADMIN.	0	0	0	0	0	0	0
5051 INCOME MAINTENANCE	1,130,906	1,711,969	581,063	1,225,208	1,655,717	430,509	(150,554)
5053 CHILD DAY CARE ADMIN	127,788	313	(127,475)	135,113	144,750	9,637	137,112
5054 W-2 Administration	0	0	0	0	0	0	0
5055 W-2 PROGRAM	0	0	0	0	0	0	0
5057 ENERGY PROGRAM	111,007	111,007	0	133,000	133,000	0	0
5071 CHILDREN FIRST	2,800	0	(2,800)	2,800	2,800	0	2,800
5073 FSET	19,448	0	(19,448)	49,672	81,528	31,856	51,304
5074 W-2 DAYCARE	187	0	(187)	0	0	0	187
5100 CLIENT ASSISTANCE	23,891	0	(23,891)	0	0	0	23,891
5105 KINSHIP ASSESSMENTS	0	2,266	2,266	7,164	8,137	973	(1,293)
5110 Non-W2 Emergency Assistance	0	0	0	19,639	39,154	19,515	19,515
<b>Total</b>	<b>1,416,027</b>	<b>1,825,556</b>	<b>409,529</b>	<b>1,572,596</b>	<b>2,065,086</b>	<b>492,490</b>	<b>82,961</b>

**Aging Division & ADRC**

5012 ALZHEIMERS FAM SUPP	18,000	18,493	493	12,906	12,906	0	(493)
5048 AGING/DISABIL RESOURCE	835,100	795,264	(39,836)	824,428	822,743	(1,685)	38,151
5075 GUARDIANSHIP PROGRAM	9,246	32,293	23,047	104,000	165,568	61,568	38,521
5076 STATE BENEFIT SERVICES	96,055	99,445	3,390	48,955	58,996	10,041	6,651
5077 ADULT PROTECTIVE SERVICES	56,827	80,063	23,236	56,827	95,479	38,652	15,416
5078 NSIP	(20,455)	25,797	46,252	21,028	21,028	0	(46,252)
5151 TRANSPORTATION	200,080	224,362	24,282	188,776	231,559	42,783	18,501
5152 IN-HOME SERVICE III-D	4,873	288	(4,585)	3,819	5,494	1,675	6,260
5154 SITE MEALS	194,789	153,509	(41,280)	163,319	188,143	24,824	66,104
5155 DELIVERED MEALS	110,108	146,009	35,900	103,241	154,503	51,262	15,362
5157 SCSP	7,986	(1)	(7,987)	7,986	10,190	2,204	10,191
5158 ELDER ABUSE	25,025	103,990	78,965	25,025	95,075	70,050	(8,914)
5159 ADVOCACY PROGRAM	71,396	87,938	16,542	61,896	70,245	8,349	(8,193)
5163 TITLE III-E	24,763	34,067	9,304	27,463	39,291	11,828	2,524
Balance Sheet Non Lapsing Funds	2,100		(2,100)	2,100		(2,100)	0



# JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Revenue & Expenditures September, 2013

Summary Sheet

Program	Annual Projection			Budget			Variance
	Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
<b>Total</b>	<b>1,635,892</b>	<b>1,801,516</b>	<b>165,624</b>	<b>1,651,769</b>	<b>1,971,221</b>	<b>319,452</b>	<b>153,828</b>
<b>Administrative Services Division</b>							
5187 UNFUNDED SERVICES	928	81,158	80,230	0	69,571	69,571	(10,659)
5190 Management		(16,452)	(16,452)		867,891	867,891	884,344
5190 Management Cleared		(2,146)	(2,146)		(865,394)	(865,394)	(863,248)
5195 Vehicle Escrow Account	26	13,935	13,909	54	20,602	20,548	6,639
5200 Overhead & Tax Levy	8,212,914	143,335	(8,069,578)	8,155,853	1,238,883	(6,916,969)	1,152,609
5200 Overhead Cleared		0	0		(1,060,424)	(1,060,424)	(1,060,424)
5210 CAPITAL OUTLAY		350,812	350,812		293,828	293,828	(56,984)
Balance Sheet Non Lapsing Funds	126,116		(126,116)	126,116		(126,116)	0
<b>Total</b>	<b>8,339,984</b>	<b>570,642</b>	<b>(7,769,343)</b>	<b>8,282,023</b>	<b>564,958</b>	<b>(7,717,065)</b>	<b>52,278</b>
<b>GRAND Total</b>	<b>19,840,249</b>	<b>19,685,070</b>	<b>(80,380)</b>	<b>19,367,860</b>	<b>19,303,860</b>	<b>(64,000)</b>	<b>91,379</b>

Note: Variance includes Non-Lapsing from Balance Sheet

( ) Unfavorable

Item #8

Commitments/Inpatient  
Jefferson County - HSD  
2013 October

Hospital	Clients	Comments	Billed	Status	Outstanding
Fond du Lac Co. Health Care Center	7	Insurance will not pay because clients are not within the age group for payment. See note below.	\$39,260.17	July Billed	
All Saints Medical Center	1		\$12,925.60	Feb Bill	
Mendota Health Institute	15	Only count clients we paid for.	\$263,749.60	September Billed	
Rogers Memorial Hospital					
Stoughton Hospital Geriatric Psych Program					
St. Agnes, Fond du Lac	10		\$83,134.00	Beg. of September	
St. Marys Hospital, Madison	2		\$39,493.10	April Bill	
Trempealeau Co. Health Care Center	2		\$53,412.91	April Bill	
UW Hospital, Madison	3		\$37,828.00	Feb Bill	
WATERTOWN REGIONAL MEDICAL CEN	1		\$3,500.00	March Bill	
Winnebago Mental Health Institute	25	Only count clients we paid for.	\$157,614.36	Sept. Billed	
	<u>66</u>		<u>\$690,917.74</u>		

Note: Winnebago and Mendota bills Jefferson County HSD Monthly and if they collect from insurance reimburses us after the fact.

Winnebago, Mendota, and Fund du Lac Co. are IMD facility so between ages 22-64 Insurance won't pay.

Presumptive MA is looked at if client has no insurance to see if the client qualifies.

Alternate Care Costs  
2013

Item #8

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
<b>January-13</b>					
Foster Care & Treatment H.	100	3895	\$178,770.93	\$45.90	\$1,787.71
Foster Care Special	0	0	\$0.00	\$0.00	\$0.00
Foster Home Level - 1	9	279	\$2,008.79	\$7.20	\$223.20
Group Home	6	189	\$33,026.20	\$174.74	\$5,504.37
Kinship Care	30	876	\$6,188.38	\$7.06	\$206.28
Subsidized Guardianship	2	4	880	\$220.00	\$440.00
Main Program	1	31	10535.04	\$339.84	\$10,535.04
CCI's	0	0	\$0.00	\$0.00	\$0.00
<b>Total January 2013</b>	<b>118</b>	<b>5274</b>	<b>\$231,409.34</b>	<b>\$43.88</b>	<b>\$1,961.10</b>
\$35,104.38 for 2012 for CCR administration included in above totals.					
<b>February-13</b>					
Foster Care	93	2526	\$149,551.16	\$59.20	\$1,608.08
Foster Care Special	0	0	\$0.00	\$0.00	\$0.00
Foster Home Level - 1	8	224	\$1,760.00	\$7.86	\$220.00
Group Home	5	140	\$29,302.00	\$209.30	\$5,860.40
Kinship Care	26	740	\$5,805.16	\$7.84	\$223.28
Subsidized Guardianship	4	112	880	\$7.86	\$220.00
Main Program	1	28	9515.52	\$339.84	\$9,515.52
CCI's	0	0	\$0.00	\$0.00	\$0.00
<b>Total February 2013</b>	<b>137</b>	<b>3770</b>	<b>\$196,813.84</b>	<b>\$52.21</b>	<b>\$1,436.60</b>
Unduplicated Names 116					
<b>March-13</b>					
Foster Care	90	2951	\$138,672.96	\$46.99	\$1,540.81
Foster Care Special	0	0	\$0.00	\$0.00	\$0.00
Foster Home Level - 1	4	124	\$880.00	\$7.10	\$220.00
Group Home	5	155	\$32,441.50	\$209.30	\$6,488.30
Kinship Care	28	852	\$6,039.36	\$7.09	\$215.69
Subsidized Guardianship	6	178	\$1,277.42	\$7.18	\$212.90
Main Program	1	31	\$10,535.04	\$0.00	\$0.00
CCI's	0	0	\$0.00	\$0.00	\$0.00
<b>Total March 2013</b>	<b>134</b>	<b>4291</b>	<b>\$189,846.28</b>	<b>\$44.24</b>	<b>\$1,416.76</b>
Unduplicated Names 108					
<b>April-13</b>					
Foster Care	83	2642	\$135,224	\$51.18	\$1,629.21
Foster Care Special	0	0	\$0.00	\$0.00	\$0.00
Foster Home Level - 1	6	180	\$1,320.00	\$7.33	\$220.00
Group Home	7	149	\$32,370.22	\$217.25	\$4,624.32
Kinship Care	30	906	\$6,644.00	\$7.33	\$221.47
Subsidized Guardianship	6	180	\$1,320.00	\$7.33	\$220.00
Main Program	1	30	\$10,195.20	\$0.00	\$0.00
CCI's	0	0	\$0.00	\$0.00	\$0.00
<b>Total April 2013</b>	<b>133</b>	<b>4087</b>	<b>\$187,073.44</b>	<b>\$45.77</b>	<b>\$1,406.57</b>
Unduplicated Names 113					
<b>May-13</b>					
Foster Care	86	2813	\$139,320.05	\$49.53	\$1,620.00
Foster Care Special	0	0	\$0.00	\$0.00	\$0.00
Foster Home Level - 1	6	186	\$1,320.00	\$7.10	\$220.00
Group Home	8	185	\$39,708.56	\$214.64	\$4,963.57
Kinship Care	32	1002	\$7,113.80	\$7.10	\$222.31
Subsidized Guardianship	6	186	\$1,320.00	\$7.10	\$220.00
Main Program	1	31	\$10,535.04	\$0.00	\$0.00

Alternate Care Costs  
2013

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
CCI's				\$0.00	\$0.00
<b>Total May 2013</b>	<b>139</b>	<b>4403</b>	<b>\$199,317.45</b>	<b>\$45.27</b>	<b>\$1,433.94</b>
Unduplicated Names 116					
<b>June-13</b>					
Foster Care	92	2377	\$132,648.55	\$55.81	\$1,441.83
Foster Care Special	0	0	\$0.00	\$0.00	\$0.00
Foster Home Level - 1	7	210	\$1,540.00	\$7.33	\$220.00
Group Home	8	261	\$48,803.70	\$186.99	\$6,100.46
Kinship Care	29	815	\$5,959.39	\$7.31	\$205.50
Subsidized Guardianship	6	180	\$1,320.00	\$7.33	\$220.00
Main Program	1	30	\$10,195.20	\$0.00	\$0.00
CCI's					
<b>Total June 2013</b>	<b>143</b>	<b>3873</b>	<b>\$200,466.84</b>	<b>\$51.76</b>	<b>\$1,401.87</b>
Unduplicated Names 117					
<b>July-13</b>					
Foster Care	86	2717	\$130,986	\$48.21	\$1,523.10
Foster Care Special	0	0	0	\$0.00	\$0.00
Foster Home Level - 1	7	217	1,540	\$7.10	\$220.00
Group Home	9	282	51,488	\$182.58	\$5,720.88
Kinship Care	23	769	5,463	\$7.10	\$237.54
Subsidized Guardianship	7	217	1,540	\$7.10	\$220.00
Treatment Foster Home	0	0	0	\$0.00	\$0.00
Main Program	1	31	10,535	\$339.84	\$10,535.04
CCI's	0	0	0	\$0.00	\$0.00
<b>Total July 2013</b>	<b>133</b>	<b>4233</b>	<b>\$201,552.64</b>	<b>\$47.61</b>	<b>\$1,515.43</b>
Unduplicated Names 108					
<b>August-13</b>					
Foster Care	82	2272	\$115,271.02	\$50.74	\$1,405.74
Foster Care Special	0	0	\$0.00	\$0.00	\$0.00
Foster Home Level - 1	10	234	\$1,660.65	\$7.10	\$166.07
Group Home	8	246	\$49,965.36	\$203.11	\$6,245.67
Kinship Care	30	908	\$6,443.85	\$7.10	\$214.80
Subsidized Guardianship	7	217	1,540	\$7.10	\$220.00
Treatment Foster Home	0	0	\$0.00	\$0.00	\$0.00
60 Day Res Asses	1	30	\$9,204.00	\$306.80	\$9,204.00
Main Program	1	31	\$10,535.04	\$339.84	\$10,535.04
CCI's	0	0	\$0.00	\$0.00	\$0.00
<b>Total Aug. 2013</b>	<b>139</b>	<b>3938</b>	<b>\$194,619.92</b>	<b>\$49.42</b>	<b>\$1,400.14</b>
Unduplicated Names 116					
<b>September-13</b>					
Foster Care	82	2381	\$122,277.54	\$51.36	\$1,491.19
Foster Care Special	0	0	\$0.00	\$0.00	\$0.00
Foster Home Level - 1	8	240	\$1,760.00	\$7.33	\$220.00
Group Home	9	237	\$48,146.10	\$203.15	\$5,349.57
Kinship Care	26	808	\$5,918.72	\$7.33	\$227.64
Subsidized Guardianship	7	210	\$1,540.00	\$7.33	\$220.00
Main Program	1	23	\$7,816.32	\$339.84	\$7,816.32
Treatment Foster Home	0	0	\$0.00	\$0.00	\$0.00
60 Day Res Asses	1	30	\$9,204.00	\$306.80	\$9,204.00
CCI's	0	0	\$0.00	\$0.00	\$0.00
<b>Total Sept. 2013</b>	<b>134</b>	<b>3929</b>	<b>\$196,662.68</b>	<b>\$50.05</b>	<b>\$1,467.63</b>
(unduplicate 113)					

Item # 12

### 2013 Provider Contracts (11/09/2012)

Contract Number	Provider	Service	TPA	Target	2012		2013					
13-230	Pathways Counseling Center	Assessment		Child	800.00	per assess	800.00	per assess	0.0%	n/a		
13-158.1	Luthern Social Services-Genesis House	AODA		Adult	n/a	per day	83.64-140.00	per day	0.0%	n/a		
13-231	Arndt, Evelyn	Respite Care		Child		per day	65.00	per day	#DIV/0!	1,000		



**Aging & Disability Resource Center  
Of  
Jefferson County**

1541 Annex Road  
Jefferson, WI 53549



**GRANT APPLICATION FOR S.85.21  
SPECIALIZED TRANSPORTATION ASSISTANCE  
Year - 2014**

## APPLICATION COVER SHEET AND TABLE OF CONTENTS

County Name Jefferson

Item	Page
Table of Contents	1
Applicant Information Form	2
Transmittal Letter	3
Accessibility Statement	4
Coordination Statement	4-6
Service Priorities	6
Description of Project(s)	6-9
Trust Fund Plan (if applicable)	10
Project Budget Form(s)	11-16
Budget Summary Form (cover page must be signed)	17
Local Review (include public hearing notice)	
Evidence the County Aging Unit, and/or the TCC has had an Opportunity to Comment or Participate	
Public Hearing Notice	18
Summary of Public Hearing	
Section J - Third-Party Contracting	
Third Party Contracting Form	19
Copies of Third Party Contract(s)	

## APPLICANT INFORMATION FORM

Application preparer Susan Torum, Aging & Disability Resources Division Manager

Address Aging & Disability Resource Center of Jefferson County

1541 Annex Road

Jefferson, WI 53549

Telephone Number	920-674-8136
Fax Number	920-674-8734
E-Mail Address	suet@jeffersoncountywi.gov

Transportation projects administrator Susan Torum, Aging & Disability Resources Division Manager

Address Aging & Disability Resource Center of Jefferson County

1541 Annex Road

Jefferson, WI 53549

Telephone Number	920-674-8136
Fax Number	920-674-7603
E-Mail Address	suet@jeffersoncountywi.gov

Person(s) who will submit required reports Susan Torum & Mary Jurczyk, Fiscal Department

Address Aging & Disability Resource Center of Jefferson County

1541 Annex Road

Jefferson, WI 53549

Telephone Number	920-674-8143
Fax Number	920-674-7603
E-Mail Address	maryj@jeffersoncountywi.gov



Jefferson County Human Services Department  
Aging & Disability Resource Division  
1541 Annex Road  
Jefferson, WI 53549

---

December , 2013

Chief, Public and Specialized Transit Section  
Bureau of Transit and Local Roads, Railroads and Harbors  
Wisconsin Department of Transportation  
P.O. Box 7913  
Madison, WI 53707-7913

Dear Transit Section Chief:

Jefferson County hereby makes a 2014 application for \$181,805 in state assistance under section 85.21 of Wisconsin Statutes to provide specialized transportation services for the elderly and persons with disabilities in 2014. The County assures that a minimum of \$36,361 in local funds has been included in its adopted 2014 budget and will be available as the share required to match the 85.21 grant.

I hereby affirm that the information submitted in this application is true and correct.

Sincerely,

\_\_\_\_\_  
Name

\_\_\_\_\_  
Director

Title

## ACCESSIBILITY STATEMENT

Jefferson County uses s 85.21 funding to provide equivalent transportation services to individuals with disabilities under contracts with two paratransit providers: LaVigne's Bus Company and St. Coletta of WI. Both contractors provide accessible services to non-ambulatory individuals.

Jefferson County operates two programs that directly provide hands on assistance to persons who cannot walk or who walk with assistance. Service is provided via Jefferson County's paid drivers or its volunteers. The vehicles used are owned and operated by Jefferson County or its volunteers.

County provided services are popular with many older people because of the personal services the drivers provide including accompaniment to/from appointments, assistance with carrying packages and 1:1 assistance when needed to ambulate or walk up steps. All drivers are capable of transporting people using wheelchairs provided that the individual can transfer with minimal assistance into the driver's vehicle.

\$2,000 of s 85.21 funding will be set aside in order to fund wheelchair accessible transportation to medical related appointments when other funding sources have been exhausted. Funds are used to purchase services from LaVigne's Bus Company, St. Coletta of WI and Brown Cab Company.

## COORDINATION

Current transportation resources: Jefferson County has two shared-ride taxi cab companies in the county serving 4 communities. Their fleets include accessible vehicles. In addition, St. Coletta of WI and LaVigne's Bus Company has a large fleet of accessible vehicles. St. Coletta is a Section 53.10 grant recipient.

Transportation needs and gaps for the elderly and disabled populations: According to the 2012 census, 14% of the county's population is age 65+ and approximately 6% are non-elderly, disabled individuals. On 11/12/12, the Community Transportation Association of America (CTAA) facilitated a Mobility Visioning Workshop with providers from Rock and Jefferson County. The needs that were identified as most needed by the elderly and persons with disabilities are as follows (in no particular order): medical (dialysis & wound clinic); visiting families in care facilities; shopping outside of the local community. Some barriers identified include: services are not available with people need them; services are not coordinated; lack of interest in addressing transportation issues and funding.

Coordination plan goals/strategies/activities established to remedy the needs and gaps:

Jefferson County's *Coordinated Public Transit-Human Services Transportation Plan* was reviewed on 9/9/2013; the goals, which are based on service gaps, are as follows:

- **Increase rural transportation options and/or service for the transportation disadvantaged by:** improving/expanding service hours, geographic coverage, driver assistance, same-day service; combining efforts to collectively recruit volunteer driver/escort programs to deliver services; reaching out to service organizations to recruit volunteers, i.e. Lions Club to assist in transporting those with low-vision; increasing Taxi Cab services/availability; increasing the availability of accessible vehicles; exploring opportunities for car repair and gas vouchers and by continuing to advocate for and provide support to committee members, in their application of 5310 and 85.21 funding, which would increase transportation access and availability
- **Coordinate and consolidate transportation services** by ongoing support of the CTAA study of Hwy 26 corridor; collaborating with county/city/non-profit agencies to consider joint purchasing options for fuel, vehicle maintenance, driver training and substance abuse testing; sharing the use of operational resources, (vehicles, facilities, support services and dispatch services); assessing available services and determine efficiency.
- **Develop and improve communication of transit options and resources** by creating a centralized listing of county and/or regional transit services; exploring options for coordination software to match users with providers based on eligibility; engaging all transportation providers and stakeholders to be active in Coordination Plan and attend bi-annual meetings; identifying and more actively promoting ride share programs, i.e. state vans, on-line resources, Shared Ride WI and by exploring options for grocery and pharmacy services.
- **Increase transportation resources** by engaging transportation providers and county-wide agencies to provide accurate statistical information on a bi-annual basis and maintaining awareness of current resources and readiness.
- **Increase community awareness and access to information about transportation issues in the county** by engaging political, county and municipal representatives in the Coordination process; developing educational tool(s) to increase community awareness of transportation issues; developing new or enhance electronic access as a vehicle for above mentioned tools and exploring connection to 2-1-1 system.

The collaborating partners in developing the Coordinated Plan were: St. Coletta, the City of Watertown, Your Friends-in-Action Volunteer Network, Brown Cab, UW-Extension Office, and Jefferson County employees from Economic Support, Transportation and the ADRC.

Description of how specialized transportation services in the county are coordinated: County provided transportation services are co-located within the ADRC. The Transportation Coordinator is aware of all transportation resources and schedules ride requests accordingly. Coordination between providers still problematic as there is no central scheduling. A study by the Community Transportation Association of America may address this concern. See page 6 for more information.

Identify the collaborating partners in coordination, including participation in the s. 85.21 application development and approval:

The Aging & Disability Resource Center (ADRC) Advisory Committee and Human Services Board establish policy and procedures for county provided transportation services. These entities are responsible for reviewing and approving the s 85.21 plan including any project changes as a result of the coordination plan. Transportation is an ongoing topic of discussion at monthly meetings. The county is not part of a regional planning commission, nor does it have a Transportation Coordinating Committee.

Community Transportation Association of America (CTAA) Study

In addition to reviewing and amending the Coordinated Plan, Jefferson County has been involved in the Community Transportation Association of America's (CTAA) study of transportation needs in Jefferson and Rock Counties specifically along the highway 26 corridor. The study is being conducted by SRF Consulting Group and deliverables include:

- Create of a provider inventory
- Quantify transit needs/gaps in the study area
- Develop alternates for transit services
- Refine preferred alternative
- Prepare reports to document the project process and outcomes.

Among the various alternatives, SFR was asked to focus its efforts on two: The first would create a "One-Call" Transportation Resource Center; the second alternative would create taxi service county-wide.

As a result of the study intra-county taxi service will be offered on a limited basis in 2014. Ride requests will go through the Transportation Coordinator for assignment. The development of this service meets several of the goals in the Coordination Plan.

**SERVICE PRIORITIES**

Jefferson County intends to use trip purpose priorities for all specialized transportation projects funded with s 85.21 aids. Priority shall be given to elderly or disabled consumers needing transportation to medical care and/or nutrition services.

**PROJECTS**

**Project 1: Driver-Escort**

1. The general type of service is driver escort.
2. The organization sponsoring and providing this service is the Jefferson County Human Services Department through the ADRC. The Department employs a Transportation

Coordinator; part-time drivers and utilizes volunteers. Volunteer drivers are recruited and trained by the Transportation Coordinator.

The Human Services Department contracts with LaVigne's Bus Company, St. Coletta and Brown Cab Service for accessible transportation when requested.

3. This project does not use s. 85.21 funds as local match for federal funding.
4. Jefferson County does not own any wheelchair accessible vehicles. The number, type and capacity of vehicles used is as follows:
  - 2011 Dodge Grand Caravan, 7 passenger van (county owned);
  - Two new vehicles (to be purchased in January 2014).
  - Private vehicles (owned, maintained and insured by volunteer drivers); and
  - Contractors maintain their own fleet of vehicles - see inventory.

Volunteer drivers must certify that they have met the vehicle insurance requirements as established by the county. The liability limits are as follows: \$50,000; \$100,000 & \$10,000.

5. The hours of operation for the service are as follows: 6:00 a.m. to 6:00 p.m. Monday – Friday. Service is available throughout Jefferson County.
6. The level of service offered is door-to-door.
7. The manner in which services may be requested is via a reservation system that requests notice at least four days in advance. Any person using the Driver/ Escort Program will be asked to limit their requests for service to two times per week. The Transportation Coordinator makes every attempt to accommodate late requests.

Individuals wishing to use county subsidized wheelchair accessible transportation are required to contact the Program Administrator or Transportation Scheduler to make arrangements.

8. The types of passengers eligible for this service include the elderly and adults with disabilities who need transportation to access medical services and meet their nutritional needs. Also prioritized are Human Services Department clients who need transportation to agency appointments. When transportation is provided to a disabled child, a parent, or other responsible adult, is required to accompany them.
9. The passenger revenue policy requires passengers to make a co-payment toward the cost of all trips provided. In 2014 co-payments have been set at: \$1.00 for in-county, one-way trips and \$5.00 for out-of-county one-way trips. Co-payments shall be collected by the driver at the time of service and are subsequently turned over to the Transportation Scheduler. All co-payments are used to offset costs.

Individuals requesting wheelchair transportation shall be asked to contribute \$1.00 for in-county, one-way trips and \$5.00 for out-of-county one-way trips.

Drivers shall collect co-payments for county operated transportation services at the time of service. The county, rather than the service provider, shall collect co-payments for wheelchair van transportation. All contributions are used to offset costs.

Trips provided to passengers enrolled in managed care are authorized and paid for by the managed care organization. The county is reimbursed the full-cost associated with each trip.

### **Project 2: Senior Dining Program Taxi Subsidy**

1. The general type of service provided is a user-side subsidy of the taxi service to the Senior Dining Programs located in Jefferson, Fort Atkinson, Lake Mills and Watertown.
2. The organization sponsoring this service is the Human Services Department. The taxi cab companies providing the service are Brown Cab Company & Watertown Passenger Transit.
3. This project does not use s. 85.21 funds as local match for federal funding.
4. The number, type and capacity of vehicles expected to be used are owned and operated exclusively by the taxi companies, who own a combination of taxi cabs and accessible mini vans.
5. The hours of subsidized service are from 10:00 a.m. to 2:00 p.m. weekdays in Fort Atkinson, Jefferson and Lake Mills. This project will be expanded into Watertown in 2014. The remaining areas of the county do not have taxi service available.
6. The level of service offered is shared ride, curb-side service following no particular route.
7. The manner in which services may be requested is by calling the cab companies directly. This may be done on the day transportation is required or by calling ahead of time. Users run the risk of waiting if calls are made at the last minute, otherwise service is generally timely.
8. The types of passengers eligible for this service and subsidy are elderly persons (60+), and their spouses who are attending a Senior Dining Program.
9. The passenger revenue policy for this project is a required co-payment; passengers pay the difference between the subsidy (.75 cents per ride) and the actual cost of the service which varies dependent upon each community. The difference is paid directly to the cab driver at the time of service.

### **Project 3: Intra-County Taxi Service**

1. The general type of service provided is a user-side subsidy of taxi cab service to take people to medical appointments on a county-wide basis.
2. The organization sponsoring this service is the Human Services Department; the company providing the service is Brown's Cab Company.
3. This project does not use s. 85.21 funds as local match for federal funding.
4. The number, type and capacity of vehicles expected to be used are owned and operated exclusively by the taxi company, who owns a combination of taxi cabs and accessible mini vans.
5. The hours of operation are from 6:00 a.m. to 7:00 p.m. Monday-Friday.
6. The level of service offered is shared ride, curbside service following no particular route.
7. The manner in which services may be requested is by calling the Human Services Department's Transportation Coordinator. This may be done on the day transportation is required or by calling ahead of time. Users run the risk of waiting if calls are made at the last minute, otherwise service is generally timely.
8. The types of passengers eligible for this service are elderly persons (60+) and individuals with disabilities.
9. The passenger revenue policy for this project is a required co-payment; passengers shall pay \$1.00 for in-county, one-way trips. Co-payments shall be collected by the driver at the time of service and retained by the cab company. All co-payments are used to offset costs. This co-payment is set at the same level as project one since it is a new project and setting the co-payment at a higher level results in an equity issue for passengers. The co-payment fee structure will be reexamined in the 2015 planning process.

Individuals requesting wheelchair transportation shall be asked to contribute \$1.00 for in-county, one-way trips and \$5.00 for out-of-county one-way trips.

Trips provided to passengers enrolled in managed care are authorized and paid for by the managed care organization. The county is reimbursed the full-cost associated with each trip.

**EQUIPMENT ACQUISITIONS; PLAN FOR AIDS HELD IN TRUST**

**S 85.21 TRUST FUND PLAN**

ITEM		OWNER OF EQUIPMENT	PROJECTED COST	PLANNED YEAR OF PURCHASE
Mini Van		Jefferson County	\$25,000	2016
County	Jefferson	Prepared By	Susan Torum	
Organization	Jefferson County Human Services	Date	11/1/2013	
Amount of s.85.21 aid held in trust as of 9/30/13			\$25,621.80	
Total projected cost for this plan			\$5,000	



2014 Project Budget #1

County	Jefferson
Project Name	Driver Escort Program

Section	Description	Amount
---------	-------------	--------

**1. Annual Expenditures/Expenses**

**Personal Services**

Drivers/Mechanics (salaries, wages, fringe benefits)	\$38,235.00
Administrative Personnel (salaries, wages, fringe benefits)	\$80,497.00
Volunteer Driver Reimbursement	\$49,177.00
<b>Total:</b>	<b>\$167,909.00</b>

**Contractual Services**

Transportation Contractor(s)	
1. Brown Cab - SMV	\$600.00
2. LaVigne's Bus Company - SMV	\$700.00
3. St. Coletta of WI - SMV	\$700.00
4.	
5.	
Repairs and Maintenance	
Utility Services	
Other Contractual Services	
<b>Total:</b>	<b>\$2,000.00</b>

**Fare Assistance Programs**

Fare Assistance	
<b>Total:</b>	

**Office Operations**

Office Supplies & Expenses	
<b>Total:</b>	<b>\$450.00</b>

**Vehicle Operations**

Fuel and Lubricants	\$6,593.00
Tires, Parts and Supplies	
Vehicle Leases	
<b>Total:</b>	<b>\$6,593.00</b>

**Fixed Charges**

Insurance	\$600.00
Facility Rental	
Communications Equipment & Other Rentals	
<b>Total:</b>	<b>\$600.00</b>

**Capital Outlay**

Major Maintenance (greater than \$1,000)	
Capital Equipment (describe below)	
1. 2013 Auto	\$20,000.00
2. 2013 Van	\$22,000.00
3. Trust Fund	\$5,000.00
<b>Total:</b>	<b>\$47,000.00</b>

**Indirect Costs**

Specify Types of Costs Covered:

1.	Depreciation	\$2,891.00
2.	County Indirect	\$7,541
3.		
<b>Total:</b>		<b>\$10,432.00</b>

Section	Description	Amount
---------	-------------	--------

**2. Annual Net Expenditures - Summary**

Total Annual Expenditures & Expenses	\$234,984.00
Passenger Revenue	\$25,118.00
<b><u>Net Expenditures (summary)</u></b>	<b>Expenses minus Revenue</b>
	<b>\$209,866.00</b>

**3. Annual Net Expenditures - Breakout By Funding Source**

A. s.85.21 Funds from Annual Allocation	\$175,620.00
B. s.85.21 Funds from Trust Fund	\$34,246.00
C. County Funds	
D. Medicaid	
E. Other Funds (describe below)	
1.	
2.	
3.	
4.	
5.	
6.	
<b><u>Net Expenditures (breakout)</u></b>	<b>Funding payouts</b>
	<b>\$209,866.00</b>

**Summary vs. Breakout Cross-check:**  
 This value will equal zero (0) when the totals of Section 2 and 3 are the same.

<b>Checksum</b>	<b>\$0.00</b>
-----------------	---------------

2014 Project Budget #2

County	Jefferson
Project Name	Taxi Subsidy - Meal Site

Section	Description	Amount
---------	-------------	--------

1. Annual Expenditures/Expenses

**Personal Services**

- Drivers/Mechanics (salaries, wages, fringe benefits)
- Administrative Personnel (salaries, wages, fringe benefits)
- Volunteer Driver Reimbursement

Total: \$0.00

**Contractual Services**

Transportation Contractor(s)

- 1. Brown Cab \$700.00
- 2. Watertown Transit \$350.00
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_

- Repairs and Maintenance
- Utility Services
- Other Contractual Services

Total: \$1,050.00

**Fare Assistance Programs**

- Fare Assistance

Total: \_\_\_\_\_

**Office Operations**

- Office Supplies & Expenses

Total: \_\_\_\_\_

**Vehicle Operations**

- Fuel and Lubricants
- Tires, Parts and Supplies
- Vehicle Leases

Total: \$0.00

**Fixed Charges**

- Insurance
- Facility Rental
- Communications Equipment & Other Rentals

Total: \$0.00

**Capital Outlay**

- Major Maintenance (greater than \$1,000)
- Capital Equipment (describe below)

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

Total: \$0.00

**Indirect Costs**

Specify Types of Costs Covered:		
1.	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>
3.	<input type="text"/>	<input type="text"/>
Total:		<b>\$0.00</b>

Section	Description	Amount
---------	-------------	--------

<b>2. Annual Net Expenditures - Summary</b>		
---	--	--

Total Annual Expenditures & Expenses		<b>\$1,050.00</b>
Passenger Revenue		<input type="text"/>
<b><u>Net Expenditures (summary)</u></b>	Expenses minus Revenue	<b>\$1,050.00</b>

<b>3. Annual Net Expenditures - Breakout By Funding Source</b>		
--	--	--

A. s.85.21 Funds from Annual Allocation		<input type="text" value="\$787.00"/>
B. s.85.21 Funds from Trust Fund		<input type="text" value="\$263.00"/>
C. County Funds		<input type="text"/>
D. Medicaid		<input type="text"/>
E. Other Funds (describe below)		<input type="text"/>
1. <input type="text"/>		<input type="text"/>
2. <input type="text"/>		<input type="text"/>
3. <input type="text"/>		<input type="text"/>
4. <input type="text"/>		<input type="text"/>
5. <input type="text"/>		<input type="text"/>
6. <input type="text"/>		<input type="text"/>
<b><u>Net Expenditures (breakout)</u></b>	Funding payouts	<b>\$1,050.00</b>

<b>Summary vs. Breakout Cross-check:</b>	
This value will equal zero (0) when the totals of Section 2 and 3 are the same.	
Checksum	<input type="text" value="\$0.00"/>

2014 Project Budget #3

County	Jefferson
Project Name	Intracounty Taxi Program

Section	Description	Amount
---------	-------------	--------

1. Annual Expenditures/Expenses

**Personal Services**

- Drivers/Mechanics (salaries, wages, fringe benefits)
- Administrative Personnel (salaries, wages, fringe benefits)
- Volunteer Driver Reimbursement

Total: \$0.00

**Contractual Services**

Transportation Contractor(s)

1. Brown Cab
- 2.
- 3.
- 4.
- 5.

\$9,000.00

- Repairs and Maintenance
- Utility Services
- Other Contractual Services

Total: \$9,000.00

**Fare Assistance Programs**

- Fare Assistance

Total:

**Office Operations**

- Office Supplies & Expenses

Total:

**Vehicle Operations**

- Fuel and Lubricants
- Tires, Parts and Supplies
- Vehicle Leases

Total: \$0.00

**Fixed Charges**

- Insurance
- Facility Rental
- Communications Equipment & Other Rentals

Total: \$0.00

**Capital Outlay**

- Major Maintenance (greater than \$1,000)
- Capital Equipment (describe below)

- 1.
- 2.
- 3.

Total: \$0.00

**Indirect Costs**

Specify Types of Costs Covered:

1.		
2.		
3.		
Total:		\$0.00

Section	Description	Amount
---------	-------------	--------

**2. Annual Net Expenditures - Summary**

Total Annual Expenditures & Expenses		\$9,000.00
Passenger Revenue		\$1,500.00
<b>Net Expenditures (summary)</b>	Expenses minus Revenue	\$7,500.00

**3. Annual Net Expenditures - Breakout By Funding Source**

A. s.85.21 Funds from Annual Allocation		\$5,625.00
B. s.85.21 Funds from Trust Fund		\$1,875.00
C. County Funds		
D. Medicaid		
E. Other Funds (describe below)		
1.		
2.		
3.		
4.		
5.		
6.		
<b>Net Expenditures (breakout)</b>	Funding payouts	\$7,500.00

**Summary vs. Breakout Cross-check:**  
 This value will equal zero (0) when the totals of Section 2 and 3 are the same.

Checksum	\$0.00
----------	--------

## 2014 County Project Budget Summary

County/Project Name	Jefferson County			Totals
	Driver Escort	Taxi Subsidy	Intra-County Taxi	
<b>Projected Expenses</b>				
Total Projected Expenditures	\$234,984.00	\$1,050.00	\$9,000.00	\$245,034.00
Total Projected Passenger Revenue	\$25,118.00	\$0.00	\$1,500.00	\$26,618.00
Net Expenditures	\$209,866.00	\$1,050.00	\$7,500.00	\$218,416.00

Projected Expenses by By Funding Source				
A. s.85.21 Funds from Annual Allocation	\$175,620.00	\$787.00	\$5,625.00	\$182,032.00
B. s.85.21 Funds from Trust Fund	\$34,246.00	\$263.00	\$1,875.00	\$36,384.00
C. County Funds	\$0.00	\$0.00	\$0.00	\$0.00
D. Medicaid	\$0.00	\$0.00	\$0.00	\$0.00
E. Other Funds				
Specify Other Funding Source: Managed Care Contracts	0	0	0	
	\$18,918.00	\$0.00	\$0.00	\$18,918.00
Specify Other Funding Source: Co-Payments	0	0	0	
	\$6,200.00	\$0.00	\$1,500.00	\$7,700.00
Specify Other Funding Source	0	0	0	
	\$0.00	\$0.00	\$0.00	\$0.00
Specify Other Funding Source	0	0	0	
	\$0.00	\$0.00	\$0.00	\$0.00
Specify Other Funding Source	0	0	0	
	\$0.00	\$0.00	\$0.00	\$0.00
Specify Other Funding Source	0	0	0	
	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Funding:</b>	\$209,866.00	\$1,050.00	\$7,500.00	\$218,416.00

**PUBLIC HEARING NOTICE FORM**

Date of notice publication:

Date of public hearing: December 2, 2013

Number of days notice provided for public hearing: 23

(Attach copy of dated published notice here)

REF



**THIRD PARTY CONTRACTING FORM**

Proposed Project Name	Anticipated Contractor Name	FEIN	Contract Required (Yes/No)	Bidding Required (Yes/No)	Year Last Bid	Date of Contract	Contract Term (in years)
Driver Escort	Brown Cab		LOA	No	No	01/01/14-12/31/14	1 year
Driver Escort	LaVigne's Bus		LOA	No	No	01/01/14-12/31/14	1 year
Driver Escort	St. Coletta		LOA	No	No	01/01/14-12/31/14	1 year
Senior Dining Program Taxi Subsidy	Brown Cab		LOA	No	No	01/01/14-12/31/14	1 year
Intra-County Taxi Service	Brown Can		LOA	No	No	01/01/14-12/31/14	1 year

**Jefferson County Human Services Department Rental-Lease Agreements**

**I. Workforce Development Building**

<b>Occupant</b>	<b>Rent per Monthly</b>	<b>Rent per Year</b>	<b>Phone per year</b>	<b>Computer per year</b>	<b>Length of agreement</b>	<b>Total</b>
<b>A. Opportunities Inc.</b> <ul style="list-style-type: none"> <li>• Contractor for Workforce Development Board, i.e. WIA Youth and Work Smart program</li> </ul>	\$1272.22	\$15,266.64	\$356.88	\$3,294		\$18,917.52
<b>B. State Department of Administration</b> <ul style="list-style-type: none"> <li>• Department of Vocational Rehabilitation</li> <li>• Job Service</li> </ul>	\$1398.56	\$16,782.76	\$832.44	Own computers		\$17,615.20
<b>C. Economic Development</b>						
<b>D. UW Extension</b>						

**II. Human Services Main Building**

<b>Occupant</b>	<b>Per Month</b>	<b>Per Year</b>	<b>Phone</b>	<b>Computer</b>	<b>Length</b>	<b>Total</b>
<b>A. Jefferson County Health Department</b>	<b>\$6387.58</b>	<b>\$76,651</b>				
<b>B. Rehab Resources</b>						
<b>C. Connections</b>						
<b>D. Family Resources</b>						
<b>E. Impact</b>						

**III. Hillside**

<b>Occupant</b>	<b>Per Month</b>	<b>Per Year</b>	<b>Phone</b>	<b>Computer</b>	<b>Length</b>	<b>Total</b>
<b>P.A.D.A.</b>	<b>Moved out in 3/13</b>					
<b>C.E.S.A. 2 Headstart for Jefferson County</b>	<b>\$403.56</b>	<b>\$6452</b>				

Bid Announcement	<b>Transition to Independent Living Employment Program</b>
Sponsoring Agency	Wisconsin Department of Children and Families Office of Youth Services
Purpose	<ul style="list-style-type: none"> <li>• Intended to support evidence-based or evidence-informed employment programs that will comprehensively serve youth/young adults who will age out or have aged out of the child welfare system.</li> <li>• Focus for funding is on transitioning young adults to paid work to more effectively prepare and transition youth into the adult workforce</li> </ul>
Target Population	At-risk youth, age 18-21, who will age out or have aged out of the child welfare system in non-Milwaukee counties.
Submission Date	November 20 <sup>th</sup> 2:00 PM
Award	<ul style="list-style-type: none"> <li>• A maximum of \$231,700/year for two years is available for the grant award. The contract has an option of an additional one year renewal (maximum grant period of three years).</li> <li>• Funding for this contract includes all costs to start up, develop, and operate for the entire contract period.</li> <li>• No more than three grants will be awarded and each applicant may apply for up to the full grant amount.</li> </ul>
Mandatory Requirements	<ul style="list-style-type: none"> <li>• Must be an existing program that services youth or provides employment services in some capacity in the targeted area</li> <li>• Must be a county agency or a non-county agency who is partnering with a county to serve as both a fiscal agency and substantive partner</li> <li>• Must agree to participate in state-led data collection</li> <li>• Must be able to offer or find paid employment for youth, age 18-21, who will age out or have aged out of the child welfare system</li> </ul>
Other Evaluation Criteria	<ul style="list-style-type: none"> <li>• Organizational Capabilities</li> <li>• Adolescent Services</li> <li>• Employment Services</li> <li>• Neighborhood Experience and Community Ties</li> <li>• Proposed Solutions including Collaborative Service Delivery</li> <li>• Budget</li> </ul>
Applicant Note	Multi-county applicants are acceptable. One county must be designated as the fiscal agent for the project. The nature of the multi-county relationship should be described in the program design.

# Agenda

# WCHSA

Wisconsin County Human Services Association  
[www.wchsa.org](http://www.wchsa.org)



## Fall Conference - December 6, 2013

### “Challenge / Honor / Lead”

Mead Hotel & Conference Center 451 E. Grand Avenue Wisconsin Rapids, WI

Thursday December 5 <sup>th</sup>		
Time	Event	Location
1:00 PM – 4:30 PM	<b>WCHSA Membership Pre-Conference Meeting: WCHSA Structural Changes</b>	Riverside Ballroom
5:00 PM - 8:00 PM	<b>Registration</b>	Riverside Foyer
6:00 PM - 8:00 PM	<b>Vendor Exhibits</b>	Riverside Foyer
5:00 PM - 8:00 PM	<b>President's Reception with the Vendors</b> Hors d'oeuvres 5:30 PM – 7:30 PM	The Grand Avenue Tavern
Friday, December 6 <sup>th</sup>		
Time	Event	Location
7:00 AM - 5:00 PM	<b>Registration Open All Day</b>	Riverside Foyer
7:00 AM - 8:15 AM	<b>Breakfast</b> For Hotel Mead guests a complimentary breakfast is served in the Café Mulino For those attending the conference only there will be a light continental breakfast in the Riverside Foyer	Café Mulino <b>OR</b> Riverside Foyer
8:15 AM - 8:30 AM	<b>Welcome</b> <b>Todd Romenesko</b> , WCHSA President <b>Vicki Tylka</b> , WCHSA Conference Chair	Riverside Ballroom
8:30 AM – 9:00 AM	<b>Overview of the process to consider structure changes of WCHSA</b> <b>Todd Romenesko</b> , WCHSA President	Riverside Ballroom
9:00 AM – 9:45 AM	<b>Challenge / Honor / Lead</b> Accepting the challenges and honor of working with the public, while leading through constant change in the environment, taking care of oneself during high levels of stress and staying positive in leadership. <b>Zorba Paster, MD</b> , Physician & Wisconsin Public Radio Host	Riverside Ballroom
9:45 AM - 10:00 AM	<b>Break with the Vendors</b>	Riverside Foyer
10:00 AM – 11:00 AM	<b>State Leadership Panel</b> State leadership outlines departmental developments and changes with a focus on the impacts of new Mental Health and Substance Abuse initiatives and the Affordable Care Act and what those changes mean for the state and individual counties. <b>Kitty Rhoades</b> , Secretary – Wisconsin Department of Health Services <b>Deidre Morgan</b> , Deputy Secretary – Wisconsin Department of Corrections	Riverside Ballroom
11:00 AM - 12:00 PM	<b>Mental Health and Substance Abuse</b> Overview of the Governor's Mental Health and Substance Abuse Initiative and developments for the future of mental health service delivery featuring the newly authorized Office of Children's Mental Health and the regionalization of Comprehensive Community Services. <b>Linda Harris</b> , Administrator Division of Mental Health and Substance Abuse Services Wisconsin Department of Health Services <b>Pat Cork</b> , Deputy Administrator for Division of Mental Health and Substance Abuse Services Wisconsin Department of Health Services	Riverside Ballroom
12:00 PM - 1:00 PM	<b>Lunch and time to visit with the Vendors</b>	Riverside Ballroom & Foyer

# Agenda

# WCHSA

Wisconsin County Human Services Association  
[www.wchsa.org](http://www.wchsa.org)



- 1:00 PM – 2:00 PM **Affordable Care Act Panel** Riverside Ballroom  
An overview of the Affordable Care Act with an emphasis on the roles and responsibilities of the state, counties as well as the public and private sectors.  
**Bill Hanna**, DHS Director Area Administration  
A panel of regional county representatives will share their experiences to date with the ACA, highlighting what has gone well, what was learned and future challenges.
- 2:00 PM – 3:00 PM **Panel of Regional County Representatives** Riverside Ballroom  
**DCF - Department of Safety & Permanence other Management Staff**  
Department of Children and Families presents the status of their department's work and reviews new state-wide initiatives and strategies; and seeks feedback from WCHSA members on the Department of Safety and Permanence's communication and collaboration with counties.  
**John M. Elliot** – Deputy Administrator Division of Safety and Permanence  
**Wendy Henderson** - Director of the Office of Youth Services  
**Melissa Wavelet** – Deputy Administrator - Division of Management Services
- 3:00 PM **Closing** - Todd Romenesko, WCHSA President Riverside Ballroom

**Lodging** Contact the Mead Hotel and Conference Center directly, be sure to mention the WCHSA Conference!  
Hotel Mead & Conference Center - 451 East Grand Avenue - Wisconsin Rapids WI 54494  
Phone: 715-423-1500 - [www.hotelmead.com](http://www.hotelmead.com)

**Mark Your Calendar**  
WCHSA 2014 Spring Conference  
May 13, 14, & 15 2014  
Osthoff, Elkart Lake, WI

**WCHSA wishes to extend special thanks to our conference supporters:**

Calumet County Health & Human Services Department  
Fond du Lac County Department of Social Services  
Jefferson County Human Services Department  
Marathon County Department of Social Services  
Sauk County Department of Human Services  
Winnebago County Human Services